

DESOTO COUNTY REGIONAL UTILITY AUTHORITY  
Board of Directors  
Regular Meeting  
August 16, 2023  
9:00 A.M.

- A. OPENING PRAYER – Pete Scott
- B. CALL TO ORDER

The Directors present at the meeting were:

Director Andy Swims  
Director Chris Wilson  
Director Barry Bridgforth  
Director Joe Frank Lauderdale  
Director Tim Tucker  
Director Pete Scott  
Director Steven Boxx

The August 16, 2023, regular meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director Andy Swims, DCRUA President. He announced there was a quorum.

- C. APPROVAL OF MINUTES

Director Boxx made a motion to approve the minutes of June 12, 2023. Director Bridgeforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

- D. APPROVAL OF INVOICES

Director Scott made a motion to approve all invoices as submitted for payment including the Metro Emergency Purchase Order #1026 to Good Fruit Electric.

Director Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Absent	Director Lauderdale	Absent
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

\*\*\*Exhibit A\*\*\*

E. OLD BUSINESS

**Mother-In-Law permit Resolution** – Wayne Spell explained a mother-in-law wing is defined by the building department as one connecting roof line, one utility meter. He then asked if the DCRUA permit fee should be waived in this situation to be consistent with the members. After board discussion it was decided that all the other cities do consider this one home and the fee should be waived if the original house had paid their DCRUA permit when it was constructed. Director Tucker made a Motion not to require a separate fee if the original house paid for their DCRUA permit fees when it was constructed and a zero receipt be given, in addition that a signed notarized letter be presented to DCRUA at time of zero receipt. Director Lauderdale seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

**Wedgewood Golf Course Update** – John McLeod and Wayne Spell discussed their meeting with General Manager, John Wells regarding the Nolehoe interceptor project. John Wells will give comments after talking to the owners. Project is expected to begin next fall in their off season.

**Camp Creek Stabilization Bid Award and Notice to Proceed** – Audrey Lewis and Ross Horton briefly reviewed the project. It was stated that there was a bid tabulation and Cleveland Construction was the lowest and best bid in the amount of \$94,900.00. Director Lauderdale made a motion to issue notice of award to

Cleveland and notice to proceed and authorize the Executive Director or President to sign any and all contract documents. Director Wilson seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

**\*\*Exhibit C\*\***

Director Scott made a motion to approve Task Order #89 for EAI/WEI for \$21,800 as presented for the professional services construction phase associated with the Camp Creek Stabilization Project. Director Boxx seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Absent	Director Tucker	Absent
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

**\*\*Exhibit C1\*\***

**Centerhill Water Reclamation Facility Layout Review** – Coldwater WWTP – 13.5 acres. Tracy Huffman gave an explanation of the layout of land, additional pump station and force main, noting the wastewater will flow to the Coldwater River. Various easements are needed. The flow is within the utility easement but unable to locate filed easement at this time. Director Swims stated there must be enough land for future growth. Director Bridgforth made a motion authorizing to move forward with current plans to proceed as presented by Mr. Huffman and set forth in Exhibit D with landowners for acquisition contingent on the future approval of rezoning. Director Swims seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Director Boxx	Yes	Director Boxx	Yes
<b>**Exhibit D**</b>			

**7001 Proposal (Report to Congress on Future Water Resources Development)**

– Tracy Huffman stated he would like to request an increase in current authorizations through USACE. Currently it is at \$130,000,000, he is asking for additional \$150,000,000. He then presented a list of projects and their priorities. Director Swims asked that the projects be listed in alphabetical order rather than priority order. Tracy then explained the cash flow process over the next 5-10 years. Director Bridgforth made a motion to present projects for funding over the next 10 years and to authorize the request to increase the authorized fund to \$150,000,000. Director Lauderdale seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
<b>**Exhibit D2**</b>			

**FY 24 Budget** – Audrey Lewis presented the budget and stated there were no changes from last month. She added that there was an updated draft two months ago based on the Hernando meter readings. Director Wilson made a motion to approve the budget as submitted. Director Tucker seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
<b>**Exhibit E**</b>			

**Facilities Plan Update** – Audrey Lewis stated a full plan update is not required until 2027, however the current plan is dated. A formal facility plan is not required, the board can change the previously approved task order or can re-prioritize projects. All of these projects are the same that are listed on the 7001 proposal. No action was taken.

**\*\*Exhibit F\*\***

F. NEW BUSINESS

1. FY22 Financial Audit Discussion – Bryon Wilemon with Franks, Franks, Wilemon, Hagood reviewed/audited the FY22 audited financials. He stated that the financials were issued with an unmodified opinion, the highest level of standards and in accordance with industry standards. A motion was made by Director Scott to accept the audit and it was seconded by Director Swims. The motion was passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

\*\*\***Exhibit B**\*\*\*

Tracy Huffman explained that there are excess funds from the school project which need to be addressed with the school board. He then explained the history of the project and how only a portion of the contract price was paid due to lower costs than anticipated based on the phase 1 scope. At this juncture, the complete project of 2.5 miles of pipeline is currently being completed, and the funds are needed to complete the project. Nick Manley stated there were several alternatives reviewed after the original contract was signed. Based on the timeline needed by the School District, the least expensive project plan was selected pending future use of the funds in the most efficient way for long term solution. Tracy Huffman added stating the lines were not built all the way to Short Fork. Director Bridgforth made a motion to communicate to the school DCRUA’s intent to keep the remaining funds approximately \$800,000 to complete the current project. Director Scott seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

**Executive Director Updates – Wayne Spell**

- Delta Levee Board – There has been no response from Bill Shepard regarding requested permit and cross the Yazoo and Mississippi Levee.
  - Budget letters have been sent to members regarding current adjustments. Wayne will follow up with e-mail.
  - Will work with EAI/WEI on processing payment request more timely.
  - Mississippi River Commission low-water tour will be next Tuesday, August 22<sup>nd</sup> if anyone wants to attend. Wayne stated he is not sure who will be on the tour, but Colonel Sauser will be on this day trip.
  - WEFTEC Conference – Registration has been completed and hotel rooms have been secured, if you need additional travel plans made, see Denise.
- Contract Review – Inframark** – Eddy Russell reviewed contract and amendments.
  - Transfers of cash from the system development account to cover capitol project expenses were approved at a prior meeting but were not needed as funds were received from USACE and SRF to allow payment to vendor up to 45 days.

**\*\*Exhibit G\*\***

**True-up Discussion** – Audrey Lewis presented the updated FY23 flow for members. Future discussion regarding settlement of the true-up by members will be reviewed in October/November when final numbers are determined.

G. EXECUTIVE SESSION

In accordance with Section 25-41-7, Mississippi Code of 1972, Director Bridgforth requested, by motion, to declare an executive session for purposes of discussing ongoing litigation and land acquisition. Director Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

Gary Rikard with Butler Snow discussed various litigation matters. He stated that the case with View Manufacturing/EPA/DEQ was settled on 8/15/2023 and DCRUA will receive payment within 30 days. In addition, the Board discussed land acquisition in the context of the Johnson Creek Permit extension. No action taken.

Director Bridgforth made a motion to end the Executive Session. Director Tucker seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

H. PERMITS

Isabella Grove Subdivision - 19 lots on-site septic  
 Jefferson Estates, Section E – 35 lots Hernando  
 Mike’s Time Saver 2 – 1 commercial lot on-site septic  
 Ingrams Mill Storage – 1 Lot on site septic  
 Valley Crossing (Hernando) - Tabled

Director Bridgforth made a motion to approve these permit requests and to table Valley Crossing. Director Wilson seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

\*\*\*Exhibit H\*\*\*

I. ENGINEERING REPORT

**Lower Camp Creek Interceptor & Byhalia Overflow** – Ross Horton presented the report for pay application #13 Hemphill. Director Lauderdale made a motion to approve. Director Bridgforth seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

**Metro WWTF Upgrade** - Ross Horton presented the report for pay application #21 The Lemoine Company. As previously approved by the board, funds will be transferred from the system development fund.

Funds for capital projects will be temporarily funded by the system development fund pending reimbursement through USACE or SRF.

Director Bridgforth made a motion to approve the payment of the invoice and the use of system development funds and reimbursement via USACE or SRF funds. Director Scott seconded the motion.

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

\*\*\*Exhibit I\*\*\*

**ShortFork & Ross Road WWTF Rehab** – Audrey Lewis discussed this project and the need to issue a notice to proceed to allow for material lead time. A stop order will be put in place and return to work in February 2024 after materials are available. Director Tucker made a motion to approve the notice to proceed and stop work order, and to restart work order February 19, 2024. Director Wilson seconded the motion. The motion was approved as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

**USACE report-** Audrey Lewis presented this report and stated an increase in authorization has been made.



J. OPERATIONS REPORT

**Inframark Report (Ross Road, Short Fork, and Western Facility)-** Eddy Russell presented the operations and maintenance report from Inframark. He stated there is a need for new lighting at this facility. He then presented a quote for \$20,000 for LED lighting. Director Tucker made a motion to approve the \$20,000 lighting request and to issue a PO. Director Swims seconded the motion. The motion was approved as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Absent	Director Boxx	Absent

\*\*\* Exhibit J \*\*\*

Eddy Russell continued with the monthly operating report. He stated the sludge removal needs additional funding. Eddy stated the solid waste removal is in a critical state now. Tracy Huffman stated that Pickering has designed a Short Fork solid handling system and perhaps it's time to look at this project. Tracy Huffman will bring this information to the next board meeting.

**Mitchell Technical Services, Inc. (Metro WWTF and Fox Creek) -** Bryan Lane presented the operations and maintenance report from Mitchell Technical Services.

\*\*\*Exhibit J\*\*\*

Flow Report \*\*\*Exhibit K \*\*\*

K. ADJOURN/RECESS

Director Lauderdale made a motion to adjourn the meeting. Director Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Absent	Director Wilson	Absent
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes

Director Tucker      Yes  
Director Scott        Yes  
Director Boxx         Absent

Director Tucker      Yes  
Director Scott        Yes  
Director Boxx         Absent

  
Board President

  
Board Clerk