

DESOTO COUNTY REGIONAL UTILITY AUTHORITY  
Board of Directors  
Regular Meeting  
August 16 2017  
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President  
Director Joe Frank Lauderdale  
Director Donnie Chambliss  
Director Ray Denison  
Director Wade Carter

The August 16, 2017, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. APPROVAL OF MINUTES

Director Wade Carter made a motion to approve the minutes of July 19, 2017, as amended. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

C. APPROVAL OF INVOICES

Director Joe Frank Lauderdale made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit A\*\*\*

D. OLD BUSINESS

**FY18 Budget** – – After discussion regarding the budget, Director Ray Denison made a motion to adopt the FY 2018 budget, including all payments from the members, expenses, and obligations associated with budget as attached and set forth in Exhibit B. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit B\*\*\*

Director Chambliss entered the meeting.

**IT Proposal** – Director Wade Carter made a motion to table this item for further review. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

**O&M Proposal** – It was noted that DCRUA is still negotiating with Severn Trent

for a contract and assuming that a contract can be agreed to, it may be presented at a special meeting. Director Joe Frank Lauderdale made a motion to table this item for further review. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

**Metro Related Facilities** – Tracy Huffman provided a report regarding the meeting with the City of Olive Branch for the possible acquisition of Metro and other Facilities within Olive Branch, but further due diligence is needed. After discussion, Director Donnie Chambliss made a motion to authorize diligence by DCRUA and to process with all facilities and to report back. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	No	Director Carter	No

\*\*\*Exhibit C\*\*\*

E. NEW BUSINESS

**Resolution of DCRUA Amending Policy for MS Public Records Act of 1983** – The Board discussed the increase in public records request and after discussion, Director Wade Carter made a motion to adopt the Resolution of DCRUA Amending the Policy for DCRUA pursuant to the Mississippi Public Records Act of 1983 attached hereto as Exhibit D. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full	Flow
------	------

Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit D\*\*\*

**Hernando-DeSoto Habitat for Humanity-** Based on Section 8(5) of DCRUA's Local and Private Legislation allowing DCRUA authorization to perform all acts or things desirable to carry out the purposes of contracts, including the budget contract with the members which governs the monthly fee and includes funds for "Public Relations," Director Wade Carter made a motion to approve the sponsorship in the amount of \$500.00 for the Home Run Habitat Event. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit E\*\*\*

**Equivalent Unit Policy- Hotel/Motel** – Based on the inquiry of a DCRUA member, the Board discussed having a policy for the establishing of a uniform policy for the collection of system development fees for hotel/motel. After discussion and review of a draft policy, attached hereto as Exhibit F, Director Donnie Chambliss made a motion to distribute the DRAFT policy to the members. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit F\*\*\*

**Williams, Pitts & Beard Audit Engagement** - Director Wade Carter made a

motion to approve the Audit Engagement for FY 17 with Williams Pitts & Beard in the amount of \$22,000.00. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit G\*\*\*

F. PERMITS

**Crosswinds** – After review and discussion regarding the Crosswinds permit, specifically in the context of a current city member not being a retail agent for the subdivision and noting that a contract would still have to be approved with the retail agent of Crosswinds by the DCRUA Board, Director Ray Denison made a motion to preliminary approve a permit contingent upon Olive Branch providing a connection point, the subdivision registering with PSC for all lots, and coordination of a metering point with Olive Branch. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Director Joe Frank Lauderdale recused himself and did not return until the vote was over.

\*\*\*Exhibit H\*\*\*

**Cherry Tree** – After review and discussion regarding the Cherry Tree permit, Director Ray Denison made a motion to approve the permit. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full	Flow
------	------

Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

**\*\*\*Exhibit I\*\*\***

**Hawks Crossing** – After review and discussion regarding the Hawks Crossing permit, Director Wade Carter made a motion to approve the permit contingent upon DCRUA procuring the necessary easement along the north side of the creek as determined by DCRUA. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

**\*\*\*Exhibit J\*\*\***

G. ENGINEERING REPORT

**COE** – Judy Marshall updated the Board on the COE reimbursement.

**Shortfork WWTF Expansion 8 MGD Phase 2** - Director Wade Carter made a motion to approve Change Order #1 for the updating of Davis-Bacon labor wage rates. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes

Director Carter      Yes                      Director Carter      Yes  
\*\*\*Exhibit K\*\*\*

Tom Flanagan provided an update on the Shortfork WWTF Expansion 8 MGD Phase 1.  
\*\*\*Exhibit L\*\*\*

H.      OPERATIONS REPORT

The operations and maintenance report from Severn Trent for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities was provided to the Board.  
\*\*\*Exhibit M\*\*\*

It was noted that routine maintenance and repair is not subject to bidding requirements set forth in Mississippi Code 31-7-13, Director Donnie Chambliss made a motion to approve the first two inspections from HMI in the amount of \$6,500.00 for the motor evaluation predictive maintenance at a 6 month interval. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

\*\*\*Exhibit N\*\*\*

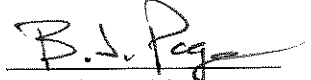
I.      ADJOURN/RECESS

Director Wade Carter made a motion to adjourn the meeting. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes

Director Lauderdale Yes  
Director Chambliss Yes  
Director Denison Yes  
Director Carter Yes

Director Lauderdale Yes  
Director Chambliss Yes  
Director Denison Yes  
Director Carter Yes

  
Board President

  
Board Clerk