

DESOTO COUNTY REGIONAL UTILITY AUTHORITY
Board of Directors
Regular Meeting
December 20, 2017
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President
Director Joe Frank Lauderdale
Director Donnie Chambliss
Director Barry Bridgforth
Director Ray Denison
Director Wade Carter

The December 20, 2017, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. APPROVAL OF MINUTES

Director Ray Denison made a motion to approve the minutes of November 15, 2017, as amended. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

C. APPROVAL OF INVOICES

Director Wade Carter made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Exhibit A

D. OLD BUSINESS

Hotel/Motel Policy – After discussion of the policy and potential options, Director Donnie Chambliss made a motion to authorize the Technical Committee to research the matter further and contact the members, building and utility directors to review various policy options for an approach in the context of treatment of hotel/motels for residential unit equivalency and report at the February meeting . Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Exhibit B

E. NEW BUSINESS

SouthGroup Insurance — After discussion with Sarah Edmiston from SouthGroup and noting different policy options, Director Wade Carter made a motion to approve the addition of terrorism insurance in the amount of \$687.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as

follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Exhibit B

After noting that the Executive Director's signature was required for DCRUA to have insurance coverage for all of its property and equipment and noting the inherit emergency nature of wastewater issues and noting that it is imperative that DCRUA have insurance coverage at all times, and noting that the Executive Director's signature was required before the December meeting for insurance coverage and pursuant to Miss. Code 31-7-1(f) and Miss. Code 31-7-13(k), Director Wade Carter made a motion to ratify the Executive Director's signature for the insurance policy. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Williams, Pitts & Beard – Tax Preparation & Bookkeeping Services - Director Donnie Chambliss made a motion to approve the tax engagement and bookkeeping services with Williams Pitts and Beard to assist DCRUA consistent with the standard rates set forth in the engagement letter and authorize signature of an engagement letter for the same. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full	Flow
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Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Declaration of December 26th as holiday - Director Joe Frank Lauderdale made a motion to approve December 26th as a holiday. Director Wade Carter seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Residential Equivalency – After noting that the accessory structure located at 4036 Robertson Gin Road was not used for any residential or commercial purposes, Director Barry Bridgforth made a motion to not require the accessory structure be considered a residential equivalent; thus, no system development fee was required. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Director Joe Frank Lauderdale made a motion to authorize the further study and analysis regarding the approach for DCRUA System Development Fees in the context of a residential equivalent for hotels, motels, assisted living, industrial buildings, and other like structures as part of a DCRUA policy. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Travel Approval - Director Wade Carter made a motion to approve travel for the Executive Director and his designees for the next two months, if needed, to travel to Washington D.C. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

F. EXECUTIVE SESSION

In accordance with Section 25-41-7, Mississippi Code of 1972, Director Wade Carter requested, by motion, a closed determination of the issue of whether or not to declare an executive session. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

The meeting was then closed. After discussion, Director Lauderdale moved to go into executive session to discuss personnel and pending and potential litigation. Director Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

After discussion regarding Bill Austin's performance as Executive Director, the amount of his salary, noting that Mr. Austin is a part-time employee, and noting that his salary is not able to be more than 50% of the compensation of a full time executive director, Director Wade Carter made a motion to grant Mr. Austin a 2% raise effective January 1, 2018. The motion was seconded by Director Donnie Chambliss. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

Director BJ Page made a motion to authorize a planning personnel committee comprised of Director Chambliss and Director Denison. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

Director Carter Yes Director Carter Yes

Nick Manley provided information on the Severn Trent driver accident as it relates to potential litigation. No action was taken.

Nick Manley provided information on the MDEQ compliance issue as it relates to potential litigation. No action was taken.

Director Ray Denison made a motion to end the Executive Session. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

G. ENGINEERING REPORT

Shortfork WWTF Expansion 8 MGD Phase 2 - Tom Flanagan provided an update on the Shortfork WWTF Expansion 8 MGD Phase 1.
*****Exhibit D*****

Tom Flanagan provided an update on the Lake Forest survey.
*****Exhibit D*****

Director Joe Frank Lauderdale made a motion to approve proceeding with the scrubber for Hernando North. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes

I. OPERATIONS REPORT

The operations and maintenance report from Severn Trent for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities was provided to the Board.

Exhibit F

J. ADJOURN/RECESS

Director Barry Bridgforth made a motion to adjourn the meeting. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes
Director Carter	Yes	Director Carter	Yes


Board President


Board Clerk