

DESOTO COUNTY REGIONAL UTILITY AUTHORITY
Board of Directors
Regular Meeting
February 19, 2020
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President
Director Joe Frank Lauderdale
Director Donnie Chambliss
Director Barry Bridgforth
Director Steven Boxx
Director Tim Tucker
Director Pete Scott

The February 19, 2020, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. SWEARING IN OF BOARD MEMBERS

It was noted that the Town of Walls appointed Timothy Tucker to serve a term as a member of the Board of Directors representing the Town of Walls. Rhonda Ramey, Deputy for the Desoto County Chancery Clerk, swore in Director Tim Tucker. Director Tucker joined the Board.

*****Exhibit A*****

C. APPROVAL OF MINUTES

Director Joe Frank Lauderdale made a motion to approve the minutes of January 15, 2020, with revisions. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

D. APPROVAL OF INVOICES

Director Pete Scott made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit B

E. OLD BUSINESS

Setting of Agenda Deadline – After noting that the Board had previously discussed setting the agenda deadline for Friday and requesting a policy be drafted, Director Joe Frank Lauderdale made a motion to accept the Agenda Deadline Policy. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes

Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit C

Metro Upgrade - The Board had previously discussed the required upgrade at Metro, which is part of the Agreed Order for the Facility. After discussion regarding the Metro Facility and noting that the engineering task order had previously been approved for the upgrade, Director Joe Frank Lauderdale made a motion to authorize a letter to MDEQ due by March 31, 2020, regarding the Metro upgrade and the Agreed Order issued last year and to authorize the Executive Director to sign the letter. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit D

Grounds Maintenance Contracting - Director Barry Bridgforth made a motion to draft a contract with Jimmy Doyle with a 2% increase for approval at the next meeting. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit E

COE Work Plan report – Tracy Huffman update the Board on the Army Civil

Works Program FY 2020 Work Plan – Construction. DCRUA received \$3,922,500 under Environmental Infrastructure for the Lower Camp Creek interceptor.

Exhibit F

F. NEW BUSINESS

Thompson Machinery – Ratification of Rental Agreement - After confirming with Bill Austin, DCRUA Executive Director and the Operator of the Hampton Inn Pump Station, as it relates to an emergency situation at the Hampton Inn Pump Station regarding the effective running of the pump station and to ensure the health and safety of residents in Desoto County, Director Steven Boxx, pursuant to Mississippi Code 31-7-13(k), made a motion to approve the rental of the Thompson generator as an emergency purchase in an amount not to exceed \$5,725.00. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit G

Minor Repairs Bid Results - It was noted that only one bid was received for the minor repairs contract and it was Cleveland Construction. After noting that Cleveland was the only bidder and had previously done work for DCRUA, Director Barry Bridgforth made a motion to sign all documents with Cleveland Construction for the Term Bid Construction, Minor repairs and Maintenance to DCRUA Facilities. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes

Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit H

System Development Fee Refund – 14844 Denman Rd. – Noting that the fee was previously paid and there is an existing system, Director Barry Bridgforth made a motion to refund the SDF to Daniel Robertson, 14844 Denman Rd., Byhalia, MS. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

The Board discussed a policy for refunding system development fees when there is destruction or substantial damage by rainstorm, lightning/thunder, windstorm, fire, or other Act of God. After discussion, Director Bridgforth made a motion to approve the refund/waiver of system development fees on a case-by-case basis based upon prior approval by the member entity of the refund and if the waiver/refund is for replacement and/or reconstruction of primary residential structure, including but not limited to: trailers, mobile homes, homes or other dwelling constructed for residential use by humans. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

GIS System MOU with DeSoto County - Director Donnie Chambliss made a authorize the Executive Director to sign the agreement with Desoto County which will allow for the DCRUA infrastructure to be included in the GIS map, and to approve the annual reimbursement for the licensing costs in the amount of \$700.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

*****Exhibit I*****

305 Force Main Land Acquisition – In conjunction with the Desoto County School MOU for the Force Main Project, Director Pete Scott made a motion to authorize the land values of \$30,000 to \$35,000 an acre set for Vaiden Road easements and to include the discount factors of 60% for temporary and 40% for permanent easement. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

EAI/WEI Professional Service Agreement, Task Order R1 – After noting the changes to the Master Agreement with EAI/WEI, Director Donnie Chambliss made a motion to adopt the Master Professional Services Agreement. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit J

Director Barry Bridgforth made a motion to approve Task Order R1. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit K

Director Barry Bridgforth made a motion to table the personnel item regarding the administrative assistant. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit L

H. PERMITS

Rowsey Crossing, Pebble Ridge Phase 2, Anderson Crossing and The Highlands 17 Lots - After review of the information submitted and discussion, Director Barry Bridgforth made a motion to approve the permits for Rowsey Crossing, Pebble Ridge Phase 2, Anderson Crossing and The Highlands 17 Lots. Director Donnie Chambliss seconded the motion.

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit M

Director Lauderdale recused himself and did not return until the vote was taken.

Olive Branch Logistics Center - Director Barry Bridgforth made a motion to approve for the permit for Olive Branch Logistics Center. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit N

Hawks Crossing Phase 6 - Director Barry Bridgforth made a motion to approve for the permit for Hawks Crossing Phase 6. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes

Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit O

I. OPERATIONS REPORT

Eddy Russell and Scott Cleven presented the operations and maintenance report from Inframark for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities to the Board.

Exhibit P

Rob Richmond presented the operations and maintenance report from Mitchell Technical Services for the Metro WWTF. Mr. Richmond said the Metro plant was in compliance with the Agreed Order for the month of January. The Board and Engineers discussed with Mr. Richmond Mitchell's responsibility as the operator and the need for him and/or Mitchell to communicate issues at Metro WWTF, so that DCRUA can assist if needed.

Exhibit Q

K. ADJOURN/RECESS

Director Tim Tucker made a motion to adjourn the meeting. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes


Board President


Board Clerk