

DESOTO COUNTY REGIONAL UTILITY AUTHORITY
Board of Directors
Regular Meeting
November 21, 2018
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President
Director Donnie Chambliss
Director Barry Bridgforth
Director Pete Scott

The November 21, 2018, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. APPROVAL OF MINUTES

Director Pete Scott made a motion to approve the minutes of October 17, 2018. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

C. APPROVAL OF INVOICES

Director Pete Scott made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Barry Bridgforth seconded

the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit A

D. OLD BUSINESS

WIFIA Update – Tracy Huffman provided the WIFIA update to the Board. Mr. Huffman noted that DCRUA was not selected for the program. Mr. Huffman also noted that there will be a debrief with EPA regarding the WIFIA Program.

Metro WWTF Agreed Order – Engineering Study Task Order –Director Donnie Chambliss made a motion to approve Task Order #69 in the amount of \$32,500.00 to allow for preparation of the Engineering Study for the Metro WWTF as part of the Agreed Order. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit B

Grounds Maintenance Contracting –This item was tabled until the next meeting.
Exhibit C

Minor Repair Contract Amendment with Cleveland Construction –After it was noted that DCRUA had previously received bids for the repairs contract and Cleveland Construction was the low bid and that the contract with Cleveland had expired and that that DCRUA pursuant to its local and private legislation is authorized to contract with entities on terms agreeable by both parties for any length of time and as allowed by the Mississippi Attorney General Opinion issued to DCRUA confirming that DCRUA is not required to go through the bid process

and noting that contracting with Cleveland is in DCRUA's best interest as it will allow for repairs and minor construction items to be completed in a timely fashion, Director Barry Bridgforth made a motion to approve extend the minor repairs contract with Cleveland Construction until May 31, 2019, with the addition of Item 33 Gate Hardware - \$25 per each and Item 34 ARV Manhole Lids - \$265 per each as detailed in Exhibit D. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit D

Pleasant Hill PS Bank Stabilization Testing & Permitting Task Order – Director Donnie Chambliss made a motion to approve Task Order #70, Geotechnical exploration & environmental for the Pleasant Hill Pump Station Bank Stabilization in the amount of \$12,900.00. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit E

F. NEW BUSINESS

Declare Holidays – Director Barry Bridgforth made a motion to approve November 23, December 24 and December 31 as holidays. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes

Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

DeSoto Economic Council Government Relations sponsorship – Based on DCRUA’S Local and Private Legislation Section 8(g) allowing DCRUA to use funds for any purpose of the DCRUA Local and Private and Section 9(5) allowing DCRUA to do any and all acts desirable to carry out purposes of contracts as it relates to public relations in the budget contract with its members, Director Barry Bridgforth made a motion to approve sponsorship in the amount of \$500.00. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

*****Exhibit F*****

SDF Refund – 5461 Crawford Rd. – Director Donnie Chambliss made a motion to approve the refund to Pintail Construction in the amount of \$1,000.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

*****Exhibit G*****

Metro Scrap Metal removal –Director Pete Scott made a motion to table this item to include the area being restored and a time constraint as part of the contract. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes

Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit H

Sharp Mobile Detailing Agreement for Metro trailer –Director Pete Scott made a motion to approve the agreement and the payment in the amount of \$1,250.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

	Full		Flow
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit I

Ratify Braybourne Emergency Repair – In order to preserve the health of the citizens of the Desoto County regarding sewer, Director Barry Bridgforth made a motion to ratify the emergency repair at the Braybourne Wastewater Treatment Facility for Southern Pipe & Supply in the amount of \$6,083.00. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

	Full		Flow
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit J

Amendment to MTS Contract for Fox Creek –Director Donnie Chambliss made a motion to approve the First Amendment to Management Agreement Between DCRUA and Mitchell Technical Services to allow for operations and maintenance of the Fox Creek Pump Station for an annual increase in the amount of \$5,200.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

	Full		Flow
Director Page	Yes	Director Page	Yes

Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit K

Draft FY18 True-up – After discussion and review of the FY 18 budget and true-up amounts from each entity, Director Donnie Chambliss made a motion to approve the FY18 True-up subject to confirmation and review by the auditors Williams and Pitts. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit L

CMOM Review – Tracy Huffman and Tom Flanagan provided the Capacity Management Operations and Maintenance (CMOM) to the Board for review.
 Exhibit M

G. PERMITS

Arbor Point - After review of the information submitted, Director Donnie Chambliss made a motion to approve the permit for Arbor Point contingent upon the City of Hernando approval of sewer. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit N

Field Brook Part 2 – After review of the information submitted, Director Barry Bridgforth made a motion to approve the permit for Field Brook Part 2 contingent

upon the City of Hernando approval of sewer as detailed in Exhibit O. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Scott	Yes	Director Scott	Yes

Exhibit O

H. ENGINEERING REPORT

Shortfork WWTF Expansion 8 MGD Phase 2 – Martin Wade provided an update on the piping and overall layout of construction for the Shortfork WWTF Expansion 8 MGD Phase 1. Martin Wade provided an update on the Shortfork WWTF Expansion 8 MGD Phase 1.

Exhibit P

I. OPERATIONS REPORT

Kelly Bowles and Scott Claven presented the operations and maintenance report from Inframark for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities to the Board.

Exhibit Q

Michael Stewart and Jim Mozingo with Mitchell Technical Services introduced himself and provided the operations and maintenance report from for the Metro Wastewater Treatment Facility.

Exhibit R

J. ADJOURN/RECESS

Director Barry Bridgforth made a motion to adjourn the meeting. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full	Flow
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Director Page Yes
Director Chambliss Yes
Director Bridgforth Yes
Director Scott Yes

Director Page Yes
Director Chambliss Yes
Director Bridgforth Yes
Director Scott Yes


Board President


Board Clerk