

DESOTO COUNTY REGIONAL UTILITY AUTHORITY  
Board of Directors  
Regular Meeting  
September 16, 2020  
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President  
Director Joe Frank Lauderdale  
Director Donnie Chambliss  
Director Barry Bridgforth  
Director Steven Boxx  
Director Tim Tucker  
Director Pete Scott

The September 16, 2020, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. APPROVAL OF MINUTES

Director Barry Bridgforth made a motion to approve the minutes of August 19, 2020. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

	Full		Flow
Director Page	Yes	Director Page	Yes
Director Lauderdale	Abstain	Director Lauderdale	Abstain
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

C. APPROVAL OF INVOICES

Director Joe Frank Lauderdale made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

\*\*\*Exhibit A\*\*\*

D. OLD BUSINESS

**Taking credit card payments** – Judy Marshall provided a report to the Board. No action taken.

**FY '21 Budget** – After discussion by the DCRUA Board regarding the budget and noting the increase for the amount owed for the members and noting that no comments or revisions were received from the members, Director Donnie Chambliss made a motion to adopt the FY 2021 budget, including all payments from the members, expenses, and obligations associated with the budget as attached and set forth in Exhibit B. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

**\*\*\*Exhibit B\*\*\***

**Approval of Task Order #78 – Solids Handling Final Design** – After hearing from the engineering consultants and discussing the benefits of the completed solids handling project, Director Donnie Chambliss made a motion to approve Task Order #78 for the DCRUA WWTF Solids Handling Final Design Phase Services in the total amount of \$244,436.00. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

**\*\*\*Exhibit C\*\*\***

E. NEW BUSINESS

**Nun Pro Tunc – July 15, 2020** – After noting that the July 15, 2020, minutes excluded Director Pete Scott in the recorded voting, Director Joe Frank Lauderdale made a motion to approve the correction so that the minutes recorded Director Pete Scott's votes. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

**Pleasant Hill Road Pump Station Nolehoe Creek Repair Award** – The Board discussed the Nolehoe Project and noted that 75% of the project is funded by NRCS

and after discussion, Director Barry Bridgforth made a motion to award Xcavators, Inc., as the low bidder, the contract in the amount of \$242,085.00, which includes Alternate #1 as set forth in the bid specifications, with such award to Xcacators being contingent upon NRCS approval of the time extension of the project as set forth in the email to the engineering consultants and to authorize the Board President to execute all contract documents. Director Pete Scott seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

\*\*\***Exhibit D**\*\*\*

The Board then noted the need for oversight and administration for the Pleasant Hill Pump Station Project, and Director Donnie Chambliss made a motion to approve Task Order #79 for the Pleasant Hill Pump Station Nolehoe Creek Repair in the total amount of \$51,275.00 for Construction Administration and Review. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

\*\*\***Exhibit E**\*\*\*

Donnie Chambliss requested assistance for participation with the Homebuilders 5K to benefit Habitat for Humanity. After noting the request and based on DCRUA'S Local and Private Legislation Section 8(g) allowing DCRUA to use funds for any purpose of the DCRUA Local and Private and Section 9(5) allowing DCRUA to do any and all acts desirable to carry out purposes of contracts as it relates to public

relations in the budget contract with its members, Director Barry Bridgforth made a motion to approve the Sponsorship in the amount of \$500.00 for the Hernando-DeSoto Habitat for Humanity. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

F. EXECUTIVE SESSION

In accordance with Section 25-41-7, Mississippi Code of 1972, Director Donnie Chambliss requested, by motion, a closed determination of the issue of whether or not to declare an executive session for purposes of discussing personnel. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

The meeting was then closed. After discussion, Director Donnie Chambliss moved to go into executive session for purposes of discussing a personnel issue. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes

Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

After consideration and discussion of the performance of Judy Marshall, a motion was made by Director Donnie Chambliss to approve a \$2,000.00 raise for Judy Marshall. The motion was seconded by Director Barry Bridgforth. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Director Joe Frank Lauderdale made a motion to end the Executive Session. Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

G. PERMITS

**Railroad Avenue Disposal, Preserve at Cedar Bluff, Phase 1, Cherry Tree Park, Phase 5, Cherry Tree Park Phase 4B OPC Form & Huntleigh S/D Phase 2 POC Form** - After review of the information submitted and discussion, Director Joe Frank Lauderdale made a motion to approve the permits for Railroad Avenue

Disposal, Preserve at Cedar Bluff, Phase 1, Cherry Tree Park, Phase 5, Cherry Tree Park Phase 4B OPC Form & Huntleigh S/D Phase 2 POC Form. Director Barry Bridgforth seconded the motion.

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

\*\*\***Exhibit E**\*\*\*

**Camp Creek Subdivision** – The 198 lots will have a force main tie into the interceptor. Two alternatives will be discussed with the developer. No action taken.

G. ENGINEERING REPORT

**EAI/WEI – 305 FM** - Ross Horton provided a report on the project.  
 \*\*\***Exhibit G**\*\*\*

Director Pete Scott made a motion to approve the Amendment to Management Agreement Between DeSoto County Regional Utility Authority and Mitchell Technical Services, Inc., to increase the Maintenance Budget to \$36,000.00 per month due to the issues at Metro in context of the Agreed Order with MDEQ. Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

\*\*\***Exhibit H**\*\*\*

H. OPERATIONS REPORT

Eddy Russell presented the operations and maintenance report from Inframark for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities to the Board.

\*\*\***Exhibit I**\*\*\*

Rob Richmond and Michael Stewart presented the operations and maintenance report from Mitchell Technical Services for the Metro WWTF.


\*\*\***Exhibit J**\*\*\*

I. ADJOURN/RECESS

Director Joe Frank Lauderdale made a motion to adjourn the meeting. Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

	Full		Flow
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Boxx	Yes	Director Boxx	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

  
Board President

  
Board Clerk