

DESOTO COUNTY REGIONAL UTILITY AUTHORITY
Board of Directors
Regular Meeting
September 20, 2017
9:00 A.M.

A. CALL TO ORDER

The Directors present at the meeting were:

Director B. J. Page, President
Director Joe Frank Lauderdale
Director Donnie Chambliss
Director Barry Bridgforth
Director Ray Denison

The September 20, 2017, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director B. J. Page, DCRUA President. He announced there was a quorum.

B. APPROVAL OF MINUTES

Director Joe Frank Lauderdale made a motion to approve the minutes of August 16, 2017, as amended. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

Director Joe Frank Lauderdale made a motion to approve the minutes of August 29, 2017, Special Meeting as amended. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full	Flow
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Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

C. APPROVAL OF INVOICES

Director Donnie Chambliss made a motion to approve all invoices as submitted subject to the Executive Director's review and approval. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

Exhibit A

D. OLD BUSINESS

IT Proposal – After discussion and noting that the software was an ancillary part, of the procurement itself and is of no use without services necessary provided by Horizon in the context of back-up and retrieval and protection of DCRUA's electronic information, Director Donnie Chambliss made a motion to approve the initial installation one time charge of \$2,380.00 and the initial expenditure of the ancillary software in the amount of \$5,425.00 and to approve the monthly contract with Horizon and to authorize the Board President to execute the contract in the amount of \$1,000.00 per month. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

Exhibit B

Lower Camp Creek Interceptor – 30% Review – Tracy Huffman provided a report regarding the project. No action was taken.

E. NEW BUSINESS

SWFTW Designated Smoking Area – This item was discussed by the DCRUA Board. It was noted that the current Severn Trent policy will be on file with DCRUA, which prohibits smoking inside the DCRUA Building.

Conservation Field Day –Director Ray Denison made a motion to approve participation. Director Joe Frank Lauderdale seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

CSI Service Contract – After noting that the contract was for regularly scheduled and routine maintenance for the DCRUA Plants as it relates to the DCRUA SCADA systems and not subject to the bid laws, Director Donnie Chambliss made a motion to approve the monthly contract in the amount of \$400.00 and to authorize the Executive Director to sign the contract. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

Exhibit C

Task Order #64 – Solids Handling – Mr. Huffman presented a proposed Task

Order to the DCRUA Board to authorize professional design services by EAI/WEI for solids handling system at Shortfork Plant. After discussion of the project and funding of the costs, Director Barry Bridgforth made a motion to Task Order #64, Preliminary Design Phase Services, at a total cost of \$366,654.00. Director Donnie Chambliss seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

Exhibit D

F. EXECUTIVE SESSION

In accordance with Section 25-41-7, Mississippi Code of 1972, Director Joe Frank Lauderdale requested, by motion, a closed determination of the issue of whether or not to declare an executive session. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

The meeting was then closed. After discussion, Director Joe Frank Lauderdale moved to go into executive session to discuss personnel. Director Barry Bridgforth seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

Director Denison Yes Director Denison Yes

After discussion of job performance of Mrs. Marshall, Director Ray Denison made a motion to increase Judy Marshall's salary by 3%. The motion was seconded by Director Barry Bridgforth. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

The Resolution approving the increase is attached to these minutes.

Director Joe Frank Lauderdale made a motion to end the Executive Session. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

G. PERMITS

Hawks Crossing Phase 4—Director Barry Bridgforth made a motion to approve the permit. Director Ray Denison seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Page	Yes	Director Page	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Chambliss	Yes	Director Chambliss	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Denison	Yes	Director Denison	Yes

*****Exhibit E*****

H. ENGINEERING REPORT

Lake Forest Property – Tom Flanagan updated the Board stating the property requires surveying.

Shortfork WWTF Expansion 8 MGD Phase 2 - Tom Flanagan provided an update on the Shortfork WWTF Expansion 8 MGD Phase 1.

*****Exhibit F*****

I. OPERATIONS REPORT

The operations and maintenance report from Severn Trent for the Short Fork, Ross Road, Braybourne and Johnson Creek WWTP facilities was provided to the Board.

*****Exhibit G*****

J. ADJOURN/RECESS

The Board President declared the meeting adjourned due to loss of a quorum.


Board President


Board Clerk